

St. Margaret Mary Parish



Wedding Planning Guide

Table of Contents

• Message from Fr. Keiter	2
• Weddings at St Margaret Mary	3
• Clergy	4
• State and Church Requirements	4-5
• Setting a Date and Time	5
• SMM Wedding Coordinator	5-6
• Decorating the Church	6
• Etiquette for the Use of the Church Building	7
• Planning the Ceremony	8
• Readings	9
• Ceremony Planner	11
• Your Wedding Music	11-12
• The Rehearsal	13
• Photography and Video Taping	14-16
• Photographer Agreement	
• Videographer Agreement	
• Photographer & Videographer Acknowledgement	18
• Preparation Checklist	20
• Acknowledgement Signature & Photo Release	22



Congratulations on your engagement! You are embarking on this great vocation of love and service! We are excited to walk with you through the preparations for your wedding day, but more importantly, for the sacred covenant you will enter with each other and our God. Know that the priests and staff of St. Margaret Mary Parish are here to help and support you now and in the future.

Wherever you are on your faith journey, these months of preparation for the sacrament of marriage are designed to help you delve into topics that will assist you in your married life and nourish your walk with Christ. This booklet details the preparation process including requirements and guidelines for weddings in St. Margaret Mary Parish, in the Roman Catholic Church, and in the State of Nebraska.

Amidst the many decisions and plans that face you now, we hope to accompany you through the process of this marriage preparation. Through God's grace, the vocation of marriage will enable you to grow deeper in your understanding of yourself and your future spouse, that you might assist one another in accepting the gift of your salvation in Christ.

In the Peace of Christ,

Pastor

Christian Marriage

Christian marriage and Christian wedding ceremonies belong not only to the couple, but to the community of believers as well. Christian weddings are an expression of faith for the community: we believe that God creates, supports, and nourishes all love as His gift to the Church. Since you have asked to be married within the Christian community, St. Margaret Mary Catholic Church has expectations and norms regarding your wedding celebration. These guidelines are intended to help all who gather for the ceremony to celebrate the marriage and participate in the prayer.

Sposi Novelli - A Newlywed Blessing

Newly married couples have the opportunity to attend a papal audience and be greeted by the Pope. They can do this within 2 months of their wedding (although some flexibility up to 1 year is sometimes possible). You can do so following the steps laid out by the U.S. Bishops' Visitors Office in Rome: Sposi Novelli – Pontifical North American College (pnac.org).

Weddings at St. Margaret Mary Church

Every year we receive many requests for wedding ceremonies. The following conditions determine the acceptance of weddings at St. Margaret Mary Parish:

- Our wedding policy is a "parishioner-only" policy in that a Catholic person must be a registered member of St. Margaret Mary parish and take an active part in the faith life of the parish community by participation at Sunday Mass for a minimum of six months prior to scheduling a wedding date.
- living in the SMM parish boundaries which makes it their domicile/home church (Canon 1115).
 - o SMM parish boundaries are:
 - o North Boundary: Western Ave to Blondo between 52nd St & the west side of 50th St. and the south side of Western Ave. between 78th St & the west side of 50th St.
 - o South Boundary: Leavenworth Ave.
 - o East Boundary: west side of 50th St.
 - o West Boundary: 78th St.

A person who lives outside of the parish's boundaries must wait 12 months after we receive their parish registration -before a wedding

date can be set and thus begin the 6-month marriage preparation process.

- Non-parishioners who have a history with SMM (grew-up in the parish; attended school here)
- Non-parishioners involved in OCIA

Clergy

All weddings at St. Margaret Mary Church are celebrated by our parish priests serving St. Margaret Mary Parish. A priest who is a brother, uncle or cousin of the bride or groom is welcome to celebrate the Mass. If the priest is outside of the Archdiocese of Omaha, a letter of good standing needs to be sent to SMM **two weeks prior to the wedding**.

State and Church Requirements

For our record keeping and to meet the requirements of the State of Nebraska, couples need to be aware of the following:

The Catholic Church requires:

- 1) A recently issued baptismal certificate (Dated not more than six months before the wedding). This is requested, by the bride and groom, from the church of their baptism and sent to the priest preparing the couple for marriage.
- 2) Proof of freedom to marry for both the bride and groom, individually, as testified by a family member or close friend who, ideally, have known the bride/groom since early adolescence. The purpose of the affidavit is to make sure the couple can fulfill their commitment to the marriage (i.e.: no prior valid marriages or any other vows).
- 3) Permission from the Archbishop of Omaha for a Catholic to marry a non-Catholic or a non-Christian. This will be obtained by the priest during marriage preparation.
- 4) Pre-marriage counseling and “permission to marry” from the archdiocese for persons under 19 years of age.
- 5) A signed promise by the Catholic party in an inter-denomination or inter-faith marriage that all children will be baptized and raised in the Catholic faith.

6) Couples are to be married in the home church of either the bride or the groom.

The State of Nebraska requires:

1) The couple must be legally free to marry.

2) Persons under 17 cannot marry in Nebraska.

3) Persons under 19 can marry only with their parent's consent.

4) Couples must obtain a marriage license. A valid identification or birth certificate is necessary for this. Licenses are obtained from the County Clerk's Office. There is a license fee.

Setting a Date and Time

The Archdiocese of Omaha requires that:

A couple must contact the priest a minimum of six months before the proposed wedding date. This allows ample time to complete the marriage preparation program.

The marriage preparation program includes FOCCUS facilitation AND a retreat that you register for through the Archdiocese of Omaha, archomaha.org/marriageprep. FOCCUS sessions are with a trained FOCCUS facilitator from the parish. They facilitate discussion between the couple on areas of strength and opportunities for growth. A wedding date cannot be set if there is a pre-existing bond of marriage in need of annulment. Weddings, within or outside of Mass, be conducted Monday through Friday between 4:00pm and 6:00pm, and Saturdays at either 11:00am or 2:00pm. Weddings are not permitted on Sundays or Holy Days of Obligation.

St. Margaret Mary Church allows:

One wedding per weekend either on Friday between 4:00 and 6:00pm or on Saturday at either 11:00am or 2:00pm.

The following dates are not available for weddings:

- SMM Confirmation Weekend
- SMM First Communion Weekend
- SMM Graduation Weekend
- Ordination Weekend
- 4th of July (when it falls on a weekend)
- Memorial Park Concert Weekend
- Parish Festival Weekend (4th weekend of September)
- Thanksgiving Weekend
- December 23 - January 2

Church Wedding Coordinators

The SMM Wedding Coordinator will do the following:

- answer any questions about the logistics of the wedding day, as stated in the Wedding Planning Guide, which may arise during the planning period.
- meet with the engaged couple and collect all paperwork and fees 4-6 weeks prior to the wedding date
- assist in the wedding rehearsal including training the ushers and walking through the procession and the liturgy.

On the day of the wedding, the Wedding Coordinator will assist in all logistics of the ceremony. Even if you have hired an event planner/coordinator, the SMM Wedding Coordinator will be running the event at St. Margaret Mary Church.

- Working with photographers and florist
- Lining up the procession
- Cueing the music
- Assisting with the Offertory and Recessional
- Checking all items are removed from the church and Suneg Center by family members/friends

Decorating the Church

When considering decorations, remember that St. Margaret Mary Church is already a beautiful environment and an appropriate setting for a wedding celebration. The church is already inviting you into the liturgical season.

- Our Liturgical Arts & Environment Committee place white floral arrangements on either side of the tabernacle behind the main altar as well as white floral wreaths on the two main doors on the day of weddings during Ordinary Time on the Liturgical Calendar. No flowers are allowed to be placed around, near or on the altar, the communion rail, or the front pews.
- Because of seasonal floral arrangements, additional bouquets may not be needed. Seasonal decorations (i.e.: flowers, plants, candles, Christmas trees, Lenten purple draping, etc.) are part of the liturgical environment and may **not** be removed, added to, or changed for weddings. Couples planning weddings during the seasons of Advent, Christmas, Lent, and Pentecost during the Easter season need to be mindful of this.
- Items in the Sanctuary that are a permanent part of the church environment (altar, ambo, presidential chairs, piano, candles, and other liturgical and environment items) are an integral part of the Roman Catholic liturgy. They are not to be moved.
- Aisle runners are not permitted in St. Margaret Mary Church because of the tiled floor.
- The candles in the sanctuary are provided by the parish. The only candles permitted are those already in place in the sanctuary. Additional candelabra and pew or aisle candles are **not** permitted. If a unity candle is used, the couple must supply the stand, candles, and taper candle holders.
- No decorative archways are allowed in the center aisle. If pew bows are to be used, they must be attached with elastic or string, no tape, Velcro, or clips may be used as it may damage the pews.

Etiquette for the Use of the Church Building

To maintain the dignity of the ceremony and out of respect for others using the church, both for weddings and other gatherings, it is necessary to be mindful of the following things:

- A dressing room for the bride and her attendants is available in the lower level of the church.
- The groom and groomsmen are to be **dressed** for the ceremony when they arrive. There is no suitable room for them to use for this purpose.
- The bride's room & Suneg Center are restricted for use by the wedding party to the two hours *preceding* the ceremony. For example, if the wedding is at 2:00pm you may arrive at noon- but no earlier than that.
- As long as the Suneg Center, bathrooms and church are left in the same condition which they were before the wedding, the cleaning deposit of \$500 will be shredded. If they are not left in the same clean condition which they were before the wedding, the \$500 cleaning deposit will not be refunded.
- Out of respect for the parish and for other weddings, the bride's room and the Suneg Center are to be made orderly and clear of trash before the procession begins. Two people are to be assigned by the bride and groom to remove all wedding items from the Suneg Center, bride's room and church *immediately* after the church is emptied of wedding guests. This includes bows, empty flower boxes, worship aids, clothing, makeup bags, etc. This is a good assignment for the ushers or a personal attendant to consider part of their duties.
- All wedding parties are cautioned that valuables should not be left in the dressing room or the Suneg Center during the ceremony. The church is not responsible for lost or stolen items.
- Absolutely no drugs or alcohol are allowed in St. Margaret Mary Church or its surrounding campus during the rehearsal or on the day

of the wedding. You may not be intoxicated at the wedding itself. If the pastor suspects you or your wedding party are in any way impaired, he is obligated to delay and/or cancel the wedding. Use of all tobacco products and vaping are not allowed. St. Margaret Mary Parish is a smoke-free campus- this includes vaping.

- If the wedding party *is* having a small luncheon or snacks while preparing for the wedding ceremony, remember that there is a one-hour Eucharistic fast before receiving communion. This means that during at least the last half-hour before a wedding Mass, those who will be receiving communion should neither eat nor drink anything except water.
- The entire wedding party is to be gathered in the Suneg Center (in the church lower level) one-half hour before the ceremony is to begin. They are to remain there until it is time to begin the procession.
- The behaviors of all involved should be respectful of the sacred nature of the church. Food and drink, or inappropriate clothing (hats, etc.) is not allowed in the church.

Planning the Ceremony

Catholic celebrations of marriage, like all Catholic liturgical actions, are celebrations of the assembly. The model that guides our planning is the Sunday celebration of Mass. Sunday Mass calls for the “full, conscious and active participation” of the whole congregation. Above all, it is to be remembered that a wedding is not a show for the assembly to watch, but a prayer for the assembly to offer.

Choosing Prayers and Readings

- The marriage ceremony must follow the Roman Catholic Rite for Marriage.
- The wedding rite for two Catholics takes place within the celebration of the Mass, using the **current Mass Setting** that St. Margaret Mary is using.

- The wedding rite between a Catholic and non-Catholic ordinarily takes place outside of Mass, in a Liturgy of the Word rite. The priest will determine which rite will be used.
- Permission for a Catholic and a non-baptized person to be married within Mass can be requested of the Archbishop through the priest.

Here is a list of recommended readings to choose from:

Old Testament

Genesis 1:26-28, 31a
 Genesis 2:18-24
 Genesis 24:48-51, 58-67
 Tobit 7:6-14
 Tobit 8:4b-8
 Proverbs 31:10-13,19-20,30-31
 Song of Songs 2:8-10, 14,16a. 8:6-7a
 Sirach 26:1-4, 13-16
 Jeremiah 31:31-32a, 33-34a

Gospel

Mt 5:1-12a
 Mt 5:13-16
 Mt 7:21,24-29
Mt 19:3-6
 Mt 22:35-40
Mk 10:6-9
John 2:1-11
 John 15:9-12
 John 15:12-16
 John 15:9-12
 John 15:12-16
 John 17:20-26

New Testament

Romans 8:31b-35,37-39
 Romans 12:1-2, 9-18
 Romans 15:1b-3a, 5-7, 13
 1 Corinthians 6:13c-15a, 17-20
 1 Corinthians 12:31-13:8a
 Ephesians 4:1-6
Ephesians 5:2a, 21-33
 Philippians 4:4-9
 Colossians 3:12-17
 Hebrews 13:1-4a, 5-6b
1 Peter 3:1-9
 1 John 3:18-24
 1 John 4:7-12
 Revelation 19:1, 5-9a

Responsorial Psalm

Psalm 34:2-3, 4-5, 6-7,8-9
 Psalm 33:12 & 18, 20-21, 22
 Psalm 103:1-2, 8 & 13, 17-18a
 Psalm 112:1bc-2,3-4,5-7a, 7bc-8,9
Psalm 128:1-2,3,4-5ac,6a
 Psalm 145:8-9, 10&15,17-18
 Psalm 148:1-2,3-4,9-10,11-13ab, 13c-14a

Bolded readings speak explicitly of marriage; at least one of these must be chosen.

Ministers and the Wedding Party

- Only two witnesses (besides the priest) are needed for the ceremony.
- Lectors (those who proclaim the scripture readings) must be comfortable and able to proclaim the scripture effectively. At a wedding within Mass, the lector must be a Catholic.
- Extraordinary Ministers of Holy Communion must be actively involved in that ministry in their home parish.
- Since smaller children too often do not understand the nature of liturgical gatherings and are often uneasy about being in front of large groups, children in the wedding party (junior bridesmaids, flower girls, ring bearers) are to be no younger than five (5) years old. Even at five years of age, some assistance down the aisle may be required from an adult family member of the child (i.e. mom or dad). You may only have a total of 4 flower girls/ring bearers in the wedding party. Should a wedding attendant less than five years old be present at the rehearsal, he/she will not be allowed to be included in the wedding processional.
- Please have 1 Usher per 50 wedding guests.
- Special props such as wagons or signs are not permitted to be used during the processional, ceremony, or recessional.
- No pets/animals are permitted in the church, other than service animals.

Other Items to Note

- The practice of presenting flowers before the statue of the Blessed Virgin is optional in a Catholic ceremony.
- The throwing of rice, birdseed, confetti, balloons, glitter, flower petals, any type of pyrotechnics (sparklers, smoke bombs, etc.), blowing of bubbles, or the releasing of aviary/butterflies, etc., is not permitted either inside or outside of the Church. These items not only create a cleaning problem for the parish but also cause a safety hazard for those attending.
- Often your wedding is not the only activity taking place in St. Margaret Mary Church on a given day.
- **Because of the potential of time constraints, reception lines are not held at St. Margaret Mary Church nor should the bride and groom greet and usher the guests from the pews.**

Your Wedding Music

(Please read this fully before contacting the Music Director.)

Planning Your Music

All couples must contact our Director of Music Ministry, Peg Lacy, to make arrangements for music. She will help couples choose music and musicians. She is also the organist & pianist for the wedding. In addition, she will rehearse with musicians and assist in putting together a worship aid if you choose to print one. She can be reached through the parish office at 402-558-2255 x 105 or placy@smmomaha.org.

Tips for Planning Music Suitable to a Wedding Liturgy

- Music that will help the assembly pray and participate.
- All music must be of good quality, liturgical, sacred, or classical music.
- The music must fit the spirit and structure of the Catholic Rite of Marriage.
- Music at a wedding liturgy must fit the context of faith and the dignity of the occasion. Songs which speak of joy, gratitude, hope for the blessings of life, and of God's love fit the spirit of the wedding liturgy and the liturgical season.
- Music and love songs borrowed from the entertainment industry, however touching, may not express a spirit which fits a Catholic wedding liturgy or Christian marriage and will not be used within the wedding ceremony.
- **Recorded music is not allowed.**

Music and the Wedding Liturgy

- You may make recommendations to the Director of Music Ministry regarding musicians, cantors, and musical selections. In all cases, however, the final decisions regarding the music for your wedding ceremony will remain within the parish guidelines, in consultation with the Director of Music Ministry and the parish priests. Every effort will be made to provide music which pleases the bride and

groom, and which is in good taste, as well as in conformity to the highest liturgical standards.

- Since certain parts of the Mass are always sung, you will choose from a list of *SMM* cantors to lead the singing at your wedding. A cantor may have solo parts, but the cantor's primary goal is to lead the people in singing. If you have a friend or relative sing at the ceremony, that person will assist the parish cantor, and his or her role will be limited.
- **Having a musician "perform" all the wedding music is not acceptable under any circumstances because it lessens the role of the assembly who then are not able to be part of the sung prayers within the liturgy.**
- A printed worship aid is appropriate for wedding liturgy. The primary purpose of this worship aid is to encourage congregational singing and participation. Titles and location of the songs in the missal/hymnal must be included. The roster of ministers and wedding party may also be included in the program.
- If the couple desires additional outside musicians, the fee will be set between the musician(s) and the couple. Payment must be made by the couple to the parish wedding coordinator.

The Rehearsal

- The rehearsal will be at 5:00pm on the evening before the wedding unless arrangements have been made for a different time.
- Please inform all members of the wedding party to be punctual on arriving. The rehearsal should not last more than an hour.
- The rehearsal is most often scheduled to take place the evening before the wedding depending on church availability.
- All members of the wedding party, the parents of the couple, lectors, & ushers, should attend the rehearsal.

- Decide on the pairing of the attendants before the rehearsal.
- Musicians do not normally attend this rehearsal. Music rehearsals are scheduled independently with the Music Director.

Fees

There are fees associated with having a wedding here at St. Margaret Mary. The breakdown is as follows:

- Church Usage Fee: \$500
Deposit: \$500

These fees should be paid in cash:

- Director of Music Fee: \$300
- SMM Soloist Fee: \$100-\$250
- Additional Cantor(s) Fee: per individual
- Additional Instrumentalist(s) Fee: per individual
- Wedding Coordinator Fee: \$300

Photography and Video Taping

St. Margaret Mary Church is a place of worship and a house of God. The celebration of a wedding is foremost a sacramental moment. Therefore, it is important that all photographers and videographers respect with reverence the church sanctuary.

To maintain the high dignity of the ceremony and the quality of the prayer, photographers and videographers need to follow these guidelines:

- Flash photography may be used only for the entrance processional and the recessional. Flash may not be used at any other time during the ceremony.
- Photographers and videographers are not allowed to stand at the front of the church or in the center aisle at any time during the wedding. A bridal couple “Dip & Kiss” is prohibited during the recessional. Once the couple are outside of church it is okay to strike that pose.
- Photos during the ceremony may be taken from the 5th pew from the front on both sides(This will be reserved for the photographer) , from the back of the church, from the loft or from the side aisles. Videographers may film from a stationary camera placed in the choir loft. Photographers and videographers are never allowed in the sanctuary area, the center aisle, or the front pew during the ceremony.
- **One hour** is allowed for photography, and the scheduling of that time may be stipulated by other events in the church that day (other weddings, a funeral, etc.). Recognizing the variances in traditions, the time may be split before and after the ceremony if needed.
- All photography must be completed by 3:15 pm on Saturday to allow people who come for the sacrament of reconciliation, beginning at 3:30 pm
- A signed agreement with the photographer and videographer must be returned to the priest no less than a month before the marriage ceremony. (The contract sheet is attached at the back of this guide booklet.)

Failure to abide by the above requirements will result in the photographer/videographer being restricted from working at St. Margaret Mary in the future.

St. Margaret Mary Parish Photographer Agreement

St. Margaret Mary Church is a place of worship and a house of God. The celebration of a wedding is foremost a sacramental moment. Therefore, it is important that all photographers and videographers respect with reverence the church sanctuary.

To maintain the high dignity of the ceremony and the quality of the prayer, photographers and videographers need to follow these guidelines:

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- All photography must be completed by 3:15 pm on Saturday to allow people who come for the sacrament of reconciliation, beginning at 3:30 pm
- A signed agreement with the photographer and videographer must be returned to the priest no less than a month before the marriage ceremony. (The contract sheet is attached at the back of this guide booklet.)

Failure to abide by the above requirements will result in the photographer/videographer being restricted from working at St. Margaret Mary in the future.

THIS COPY IS FOR PHOTOGRAPHER TO KEEP

St. Margaret Mary Parish Videographer Agreement

St. Margaret Mary Church is a place of worship and a house of God. The celebration of a wedding is foremost a sacramental moment. Therefore, it is important that all photographers and videographers respect with reverence the church sanctuary.

To maintain the high dignity of the ceremony and the quality of the prayer, photographers and videographers need to follow these guidelines:

- Flash photography may be used only for the entrance processional and the recessional. Flash may not be used at any other time during the ceremony.
- Photographers and videographers are not allowed to stand at the front of the church or in the center aisle at any time during the wedding. A bridal couple “Dip & Kiss” is prohibited during the recessional. Once the couple are outside of church it is okay to strike that pose.
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- All photography must be completed by 3:15 pm on Saturday to allow people who come for the sacrament of reconciliation, beginning at 3:30 pm
- A signed agreement with the photographer and videographer must be returned to the priest no less than a month before the marriage ceremony. (The contract sheet is attached at the back of this guide booklet.)

Failure to abide by the above requirements will result in the photographer/videographer being restricted from working at St. Margaret Mary in the future.

THIS COPY IS FOR VIDEOGRAPHER TO KEEP

St. Margaret Mary Parish

St. Margaret Mary Church is a place of worship and a house of God. The celebration of a wedding is foremost a sacramental moment. Therefore, it is important that all photographers and videographers respect with reverence the church sanctuary.

To maintain the high dignity of the ceremony and the quality of the prayer, photographers and videographers need to follow these guidelines:

- Flash photography may be used only for the entrance processional and the recessional. Flash may not be used at any other time during the ceremony.
- Photographers and videographers are not allowed to stand at the front of the church or in the center aisle at any time during the wedding. A bridal couple “Dip & Kiss” is prohibited during the recessional. Once the couple are outside of church it is okay to strike that pose.
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- All photography must be completed by 3:15 pm on Saturday to allow people who come for the sacrament of reconciliation, beginning at 3:30 pm

Failure to abide by the above requirements will result in the photographer/videographer being restricted from working at St. Margaret Mary in the future.

This copy must be signed and returned to the priest no less than 1 month before the wedding. I have read the above requirements and agree to abide by them. I understand that failure to do so may restrict me from working in St. Margaret Mary Church in the future.

Signed, _____ Photographer

Name, phone & email Studio

Signed, _____ Videographer

Business Name, phone & email

Wedding date and couple names:

THIS COPY MUST BE SIGNED AND RETURNED TO THE PARISH

Please bring this completed form to your last meeting with the priest- 2 months prior to wedding

Bride: _____ Email _____ Phone _____

Groom: _____ Email _____ Phone _____

Reconciliation Date & Time: _____

Rehearsal Date & Time: _____ Wedding Date & Time: _____

Florist: _____ Photographer: _____

Videographer: _____ Musician(s): _____

Prelude Music: _____

Seating of the Parents/Grandparents Music: _____

Grandparents of the Bride: _____

Grandparents of the Groom: _____

Parents of the Groom: _____

Parents of the Bride: _____

Bridesmaids (in order of processing in) _____

Groomsmen (in order of processing in) _____

Maid of Honor: _____

Best Man: _____

Flower Girl(s): _____

Ring Bearer (s): _____

Ushers: _____

Altar Servers: _____

1st Reading: _____

Reader: _____

Psalm : _____

2nd Reading: _____

Reader: _____

Gospel: _____

Petitions Reader(s): _____

Gift Bearer(s): _____

EMHC(s): _____

Offertory Song: _____

Communion Song: _____

Presentation to Mary: _____ Y _____ N _____ Presentation

Song: _____

Recessional Music: _____

First Steps:

- Set wedding date with Church Office and complete Contact Information Sheet
- Set appointment to meet with priest
- Go to Archomaha.org/marriageprep/ to register and complete the Foccus Assessment
- Go to Archomaha.org/marriageprep/ to register and complete a Marriage Formation Program
- Complete FOCCUS discussion with priest or facilitator
- Set up an appointment with Music Director

Four to six weeks before the wedding:

- Freedom to Marry filled out and given to priest:
Bride YES NO
Groom YES NO
 - Baptismal certificate dated w/in 6 months of wedding given to priest
Bride YES NO
Groom YES NO
 - Plan Liturgy with priest
 - Marriage License received
 - Meet with Church Wedding Coordinator
 - Pay all fees (separate checks or cash)
 - a. Church Usage Fee: \$500 (Check made payable to SMM)
 - b. Cleaning Deposit: \$500 (Separate from church usage fee. Check made out to SMM)
Please note: if no cleaning fee is assessed, the check will be shredded
- The fees below are paid in cash:
- c. Director of Music Fee: \$300
 - d. SMM Soloist Fee: \$100-\$250
 - e. Additional Cantor(s) Fee: per individual
 - f. Additional Instrumentalist(s) Fee: per individual
 - g. Wedding Coordinator Fee: \$300

Bride and Groom Acknowledgement Signature Page

We have received the Wedding Planning Guidelines. We understand the requirements for the celebration of the Sacrament of Marriage within the Archdiocese of Omaha at St. Margaret Mary Church and agree to respect and abide by the guidelines for weddings established in the parish.

_____	_____
Bride	Groom

Parish Representative	Date

St. Margaret Mary Church Photo Release Form

You may be included in photographs and/or videos taken during St. Margaret Mary Parish activities.

Please indicate, by checking the box below, whether or not you grant your permission for your photo/video to be used in print, on the internet, and/or in other forms of media.

If you check " **YES**", you agree to give St. Margaret Church in Omaha, Nebraska, permission to edit, use, and reuse photos/videos for non-profit purposes including use in print, on the internet, and all other forms of media. You also release St. Margaret Church in Omaha, Nebraska, the Archdiocese of Omaha, and its agents, volunteers, and employees from all claims, demands, and liabilities whatsoever in connection with the above use.

If you check " **NO**", you are indicating that you do NOT want St. Margaret Church in Omaha, Nebraska to use your photo or video clips of you for any other purposes, including use in our bulletin, use in our Annual Report, use on our website, and use on our social media pages.

Permission to use your picture:

- ☐ Yes, I give St. Margaret Mary's permission to use my photo/video.
- ☐ No, I do NOT give St. Margaret Mary's permission to use my photo/video.

_____	_____	/	_____	_____
First Name	Last Name		Today's Date	Email

_____	_____	/	_____	_____
First Name	Last Name		Today's Date	Email